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Rocky Public Library



MINUTES

Rocky Mountain House Library Board

Wednesday, May 25, 2022 7pm

Library Meeting Room and Zoom

Present: Ben Worth, Karen Travis, Mimi Cole, Robin Begin, Michelle Swanson

Via Zoom: Jen Lefebvre

Absent:, Mike Stannix, Len Phillips, Karen Mehlhaff

1. CALL TO ORDER

Chair Mimi Cole called to order the meeting of the Rocky Mountain House Library Board on Wednesday May 25, 2022, at 7:02 pm.

1.1 Agenda and Minutes

1.1.1 Additions/changes to the agenda and minutes: no changes.

1.1.2 Motion #628 Michelle moved to adopt the agenda for tonight's meeting. Seconded by Robin. **CARRIED**

Motion #629 Jen moved to approve the minutes for the April 27, 2022 meeting. Seconded by Karen T. **CARRIED**

2. ITEMS FOR DECISION

2.1 Financial Report: Ben presented the financial report. With fines being re-instated we will need to review the budget in the Fall. Showcase Cinema has not been a reliable source of funding so it is discontinued. The return of TIFF in September will hopefully be more successful.



Motion #630 Robin moved to accept the financial report as presented.
Seconded by Michelle. **CARRIED**

3. ITEMS FOR DISCUSSION

3.1 PLSB Board Basics virtual sessions: These are currently happening.

Karen T attended The Library Board Member on May 24. She will write a brief summary and share it with the board. She encouraged anyone else who would like more board orientation to sign up. Ben sent the information to everyone via email.

3.2 Market on Main sign-up: Ben has reserved a spot for the library booth on each Thursday of Market on Main from June 23 to August 25. He will send a doodle sign-up roster to board members to help library staff attend the booth.

3.3 Social get-together: Mimi mentioned it has been a long time since we had a social activity, something the board has done in the past. She is hoping something informal, like a potluck, can be arranged in June. Library staff would also be invited. Ben will check to see if it can be held in his back yard. An alternative is the picnic shelter at Helen Hunley Park.

4. ITEMS FOR INFORMATION

4.1 Library Manager's Report: Ben presented his report to the board. He will forward the updated library and town agreement which has been signed. A professional photographer and PRLS will be creating photos



and a video for advocacy purposes. A decision has been made to keep the public washrooms locked and checked hourly by staff. Parkland Regional Library System will assist with an extensive weeding of the library collection. There was some discussion about the local history collection. It takes up significant space and is rarely used but provides historic information about the local area. Ben will approach the museum to see if they would like to acquire the collection.

4.2 Library usage stats to the end of April 2022: Usage is very similar to the previous month. Circulation continues to go up and digital resource use is down. The number of brand new borrowers is up 93% from one year ago.

5. CORRESPONDENCE: None

6. NEXT MEETING: TBA. It is not yet decided whether a meeting is needed for June.

7. ADJOURNMENT:

Motion #631 Robin moved to adjourn at 7:48 pm. Seconded by Karen T
CARRIED