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Rocky Public Library



MINUTES

Rocky Mountain House Library Board Wednesday September 23, 2020 Library Meeting Room

Present:

In person: Mike Day Ben Worth Mimi Cole Maryon Siemens Jason Alderson

Zoom: Robin Begin

Absent: Cammie Laird Mike Stannix Karen Travis

1. CALL TO ORDER

The regular monthly meeting of the Rocky Mountain House Library Board was called to order by Chairperson Robin Begin at 7:09 p.m. on Wednesday, September 23, 2020 in the Library meeting room.

1.1 Agenda & Minutes

1.1.1 Additions/Changes to the agenda and minutes

No additions to the agenda.

Amendment to the June 24, 2020 minutes to Motion # 547 to read; Mimi moves that eligible staff receive a maximum of \$50 **per month** or match the town's compensation amount whichever is less.

1.1.2 **Motion #552** Jason moves to accept the agenda and minutes as amended.
CARRIED

1.1.3 No business arising

2. ITEMS FOR DECISION

2.1 Financial Report

Ben presented his report. It has been an unusual year. Ben received the remaining amount of the grant funding from the Public Library Services Branch and the 50% (\$23, 509.80) of the Rural Services Grant is on route. Money from the Helen Hunley Fund account will be transferred to the chequing account to pay for the new furniture. The payment of the severance amount and legal fees are yet to be shown on the statement.

Motion # 553 Jason moves to accept the financial report as presented.
CARRIED

2.2 Policy update

Ben presented his proposed revision to HR 16. Discussion resulted. 16.2.6 is to be reworked. 16.3.4 will be reworked and remain in HR 16.

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Motion # 554 Mimi moves to accept the changes made to HR 16 as presented by Ben which will include the revisions suggested by the Board. CARRIED

2.3 On Oct 1 & 2nd there is an on-line conference from Parkland Regional Library. The staff is registered for courses. Ben is asking for approval to close the library to the public on Oct 2 Friday for staff to attend. Staff who are not scheduled to work on Oct 2 will view the taped session on a later scheduled day. Discussion held.

Motion # 555 Mimi moves to approve a 1-day closure to accommodate the staff to attend the Parkland on-line conference "Stronger Together". CARRIED

3.0 ITEMS FOR DISCUSSION

- 3.1 TIFF is not supporting the Showcase cinema circuit series this year. Ben is looking into alternatives i.e. cult classic movies to attract a different audience.
- 3.2 There are 2 town trustee positions open in 2021. Maryon and Mimi's term will be completed. Mike Day will be resigning his county seat at the end of the year.
- 3.3 The Plan of Service document deadline is the end of 2021. Parkland is helpful and facilitates writing the document.

4. ITEMS FOR INFORMATION

4.1 Library Manager's Report

Ben presented his report. The library is back offering full service to the public within the AHS COVID restrictions. New staff are working out well. Halloween programming for teen & adults are being planned.

5. CORRESPONDENCE

none

7. NEXT MEETING

October 28, 2020 7:00 p.m.

8. ADJOURNMENT

Robin adjourned the meeting at 8:37 p.m.